

TERMS OF REFERENCE**Senior Project Manager on Energy Markets Reform****(Category 1)**

ToR Date of Issuance: 10 May, 2024

Due Date for Applications: 26 May, 2024

1. Objective(s) and Linkages to Reforms

The Recovery and Reform Support Team (RST) at the Ministry of Energy of Ukraine (the Ministry) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis through the Ukraine Recovery and Reform Architecture (URA)¹ programme that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms.

The RST at the Ministry was launched in 2021 to assist the Ministry with the implementation of priority reforms in the following areas: an integrated approach to the formulation of energy policy, ensuring efficient operation of energy markets, coal industry reform, improving energy efficiency, implementation of the National Emission Reduction Plan, public administration reform and capacity building.

Since February 2022, the RST has also assisted the Ministry in ensuring the stability of the energy system in the context of heavy damages inflicted on its critical infrastructure by the ongoing war in Ukraine. The team provides coordination, analytical and expert support to the Ministry in areas such as evaluation of damages, repair of critical infrastructure, formulation of energy sector-related recovery plans and cooperation with international partners.

2. Position and Reporting Lines

The Senior Project Manager on Energy Markets Reform will be a full-time consultant in the RST at the Ministry.

The Senior Project Manager on Energy Markets Reform will be responsible for the following:

- coordination and electricity and natural gas markets reform implementation process;
- providing policy management support (policy development, implementation plans, risk management, etc.);
- providing consulting and expert support in preparing and drafting strategies, policy papers, analytical materials, and implementation plans roadmaps;
- acting as a focal point for coordination between the Ministry and relevant stakeholders (experts, government officials, donors, partners etc.);
- providing support to capacity building in the Ministry.

The Senior Project Manager will be subordinated to and coordinated by the RST Director.

¹ Ukraine Recovery and Reform Architecture (URA) is a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical reform processes in Ukraine. URA is financed from the Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA) managed by the EBRD.

The Senior Project Manager will work in close cooperation with the Deputy Minister in the relevant areas.

3. Duration and Proposed Timeframe

This consultancy assignment is expected to start in June, 2024 with an estimated overall duration until August, 2025. The duration of the assignment will depend on the availability of funding, the needs of the URA programme and the performance of the selected consultant.

4. Main Duties and Responsibilities

- developing the Energy Market reform agenda and work plan:
 - o tracking monthly activities, updating timelines, monitoring implementation, reporting on activities;
 - o providing recommendations for policy adjustments or enhancements to align with evolving energy trends and international standards;
 - o providing support in coordination of the implementation of the Roadmap (electricity market part) for further market integration;
 - o providing support in the integration of the electricity market with the EU markets (preparation of amendments to proposals for changes in the current market design and corresponding changes in legislation);
- coordinating the preparation and finalizing strategic documents:
 - o policy paper and recommendations on the European experience of a support of vulnerable customers in the electricity market and gradual PSO phase-out;
 - o recommendations on overcoming the debt crisis in the electricity market using market mechanisms, without involving state budget funds, as well as on separation of the renewable energy surcharge from the transmission tariff;
 - o implementation of regulatory framework for the integration of the electricity market in accordance with the European Electricity Integration Package;
 - o legislation proposals for the amendment of special duties for PSO on natural gas market;
 - o proposals to the draft Cabinet of Ministers of Ukraine resolutions on the relations in the field of management of formation and functioning of minimum stocks and ensuring the creation, management and functioning of minimum stocks of oil and petroleum products;
 - o proposals for changes to the “Rules on the security of natural gas supply”;
 - o analyses of the changes required for the security of gas supply in correlation with the EU legislation;
- project management, monitoring and reporting:
 - o resolving the problems and obstacles encountered during the implementation process, identifying and communicating important issues requiring decision of RST Director and the Deputy Ministers;
 - o evaluating system development (bottlenecks, future interconnections, anticipated generation additions) which may cause disruptions or failures on the electricity market;
 - o providing report progress and key performance indicators to stakeholders, including the public, donors, and government officials;

- collaborating with legal experts to assess and enhance the regulatory framework for energy markets reform;
- performing other tasks and responsibilities as assigned by the RST Director.

5. Qualifications, Skills and Experience

5.1 Qualifications and Skills

- Master's degree in Energy, Engineering, Finance, Economics, Law or Ecology;
- strong organisational management, communication and presentation skills;
- proven ability to organise and lead teams in business or public organisations;
- fluency in Ukrainian and English;
- PC literacy.

5.2 Professional Experience

- minimum 7 years of general professional experience;
- minimum 5 years of experience in the energy sector (natural gas, electricity, climate and environmental policy, energy efficiency, etc.).

5.3 Other competencies:

- familiarity with the reform agenda in Ukraine and understanding of the policy formulation process is an asset;
- experience in cooperation with the government is an asset;
- experience in international companies, organizations or institutions is an asset;
- experience in leading team of experts in international programmes/organizations is an asset;
- impeccable ethical standards.

6. Funding Source

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, Latvia, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union.

Please note, selection and contracting will be subject to the availability of funding.

7. Submissions

Submissions must be prepared in English only and delivered electronically by **23:59, 26 May, 2024** (Kyiv Time) to the following address: **rst.mev@gmail.com**

All submissions must include a completed Application Form, NDA Form, the candidate's Curriculum Vitae and Reference Letter (original in English, or Ukrainian with English translation) together with the contact details of two further referees who, if contacted, can attest to the professional background of the candidate.

Only applications which have been submitted using the correct template and are fully completed will be considered.

The Application Form and NDA Form can be found on the publication resource.

Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.

8. Selection Procedure

Following the evaluation of all applications received, selected candidates may be invited to the test. Only shortlisted candidates will be invited to the interview.