

**TERMS OF REFERENCE**

**Expert on Energy System Sustainable Recovery  
(Category 2)**

**ToR Date of Issuance: April 1<sup>st</sup>, 2024**

**Due Date for Applications: April 29<sup>th</sup>, 2024**

**1. Objective(s) and Linkages to Reforms**

The Recovery and Reform Support Team (the RST) at the Ministry of Energy of Ukraine (the Ministry) is a group of Ukrainian professionals (non-civil servants) funded temporarily through the Ukraine Recovery and Reform Architecture (URA)<sup>1</sup> programme that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST was launched in 2021 to assist the Ministry with the implementation of priority reforms in the following areas: an integrated approach to the formulation of energy policy, ensuring efficient operation of energy markets, coal industry reform, improving energy efficiency, implementation of the National Emission Reduction Plan, public administration reform and capacity building.

Since February 2022, the RST has also assisted the Ministry in ensuring the stability of the energy system in the context of heavy damages inflicted on its critical infrastructure by the ongoing war in Ukraine. The team provides coordination, analytical and expert support to the Ministry in areas such as evaluation of damages, repair of critical infrastructure, formulation of energy sector related recovery plans and cooperation with international partners.

**2. Position and Reporting Lines**

Expert on Energy System Sustainable Recovery will be a full-time consultant in the RST at the Ministry.

The Expert will be responsible for:

- coordination of the process of energy system sustainable recovery;
- providing consulting and expert support in preparing and drafting strategies, policy papers, analytical materials, and implementation plans roadmaps;
- cooperation with relevant departments of the Ministry and other stakeholders;
- providing policy management support (policy development, implementation plans, risk management, etc.);
- providing support to capacity building in the Ministry.

Expert on Energy System Sustainable Recovery will be subordinated to and coordinated by the Senior Project Manager on Energy System Sustainable Recovery and Investment support (SPM) and RST Director.

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<sup>1</sup> Ukraine Recovery and Reform Architecture (URA) is a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical reform processes in Ukraine. URA is financed from the Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA) managed by the EBRD.

Expert on Energy System Sustainable Recovery will work closely with the relevant departments of the Ministry.

### **3. Duration and Proposed Timeframe**

This consultancy assignment is expected to start in May, 2024 with an estimated overall duration until September, 2024. The duration of the assignment will depend on the availability of funding, the needs of the URA programme and the performance of the selected consultant.

### **4. Main Duties, Responsibilities**

- providing support in consulting services and preparation of drafts of policy papers, roadmaps on Energy System Sustainable Recovery;
- preparing analytical materials, reports on the effectiveness of humanitarian aid, preparation of project documents, and other materials in the area of Energy System Sustainable Recovery;
- supporting the organization of training programs on sustainable financing requirements and project management in recovery and decarbonization funds application;
- providing expert support in developing:
  - o analysis of needs and priorities for recovery projects for Ukraine's energy sector;
  - o concept paper and recommendations on the implementation of priority recovery projects for Ukraine's energy sector;
  - o comprehensive database cataloguing donors providing energy aid for Ukraine;
  - o analysis of practices and gaps in multi-donor platforms and funds (inc. IRENA fund, Regular online G7+ meetings on Ukraine energy sector support, International Advisory Energy Council, and others);
  - o proposals for enhancing the effective functioning of the energy aid multi-donor platforms and funds;
  - o recommendations on negotiation position in attracting support for energy sector recovery and restoration;
  - o the concept note / green paper for the revised version of the draft Hydrogen Strategy;
  - o Implementation Action Plan for the Hydrogen Strategy.
- providing strong support in its discussions and negotiations on risk mitigation and allocation with potential energy investors (EU Investments funds, the UkraineInvest, EBRD, World Bank, EU Ukraine Facility Plan, etc.);
- providing regular support in discussions and negotiations on energy recovery and investment projects within different coordination mechanisms and energy aid multi-donor platforms and funds platforms as well as in bilateral and multilateral energy partnerships (German-Ukrainian Energy Partnership, Ukraine-Denmark Energy Partnership Program, Ukraine-USA Energy Partnership, Clean Energy Partnership and others);
- collaborate with the Expert on Energy System Investment Support to align investment strategies with sustainable recovery goals within European financial support programs (e.g., LIFE, Connecting Europe Facility, decarbonization and innovation funds);
- supporting humanitarian projects for recovery:
  - o coordinating the collecting data from regions on damaged energy infrastructure in Ukraine;

- collaborating with humanitarian organizations to channel relevant data for funding and implementing energy projects in Ukraine, prioritizing social objects such as schools and hospitals;
- performing other tasks and responsibilities as assigned by the Senior Project Manager and RST Director.

## **5. Qualifications, Skills and Experience**

### **5.1 Qualifications and Skills:**

- Master's degree in Energy, Economics, Law or Business Administration;
- strong teamwork and communication skills;
- strong analytical and problem-solving skills to conduct thorough evaluations and gap analyses in the energy sector;
- strong negotiation skills for discussions with potential investors and collaboration with various stakeholders;
- project management skills are an asset;
- fluency in Ukrainian and English;
- PC literacy.

### **5.2 Professional Experience:**

- minimum 5 years of general professional experience;
- minimum 3 years of experience in one or more areas related to the energy sector (hydrogen markets, RES development, decarbonization, climate and environmental policy, energy efficiency, energy markets, Ukraine-EU integration policy, public policy, etc.).

### **5.3 Other Competencies:**

- in-depth understanding of the Ukrainian energy sector, policies, and regulatory frameworks;
- familiarity with European financial support programs and funds relevant to the energy sector is an asset;
- ability to interpret complex data and translate it into actionable insights and recommendations;
- experience in investment projects, preferably related to energy infrastructure, is an asset;
- experience in cooperation with the government is an asset;
- experience in international companies, organizations or institutions is an asset;
- impeccable ethical standards.

## **6. Funding Source**

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, Latvia, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union.

Please note, selection and contracting will be subject to the availability of funding.

## **7. Submissions**

Submissions must be prepared in English only and delivered electronically by **23:59 (Kyiv time), April 29<sup>th</sup> 2024** to the following address: **[rst.mev@gmail.com](mailto:rst.mev@gmail.com)**

All submissions must include a completed Application Form, NDA Form, the candidate's Curriculum Vitae and Reference Letter (original in English, or Ukrainian with English translation)

together with the contact details of two further referees who, if contacted, can attest to the professional background of the candidate.

Only applications which have been submitted using the correct template and are fully completed will be considered.

The Application Form and NDA Form can be found on the publication resource.

**Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.**

#### **8. Selection Procedure**

Following the evaluation of all applications received, selected candidates may be invited to a written test. Only shortlisted candidates will be invited to the interview.