

**TERMS OF REFERENCE****Senior Expert, European Integration Policy  
(Category 1)**

**ToR Date of Issuance: July 18, 2024**

**Due Date for Applications: August 2, 2024**

**1. Objective(s) and Linkages to Reforms**

The Recovery and Reform Support Team (RST) at the Ministry of Energy of Ukraine (the Ministry) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis through the Ukraine Recovery and Reform Architecture (URA)<sup>1</sup> programme that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST was launched in 2021 to assist the Ministry with the implementation of priority reforms in the following areas: an integrated approach to the formulation of energy policy, ensuring efficient operation of energy markets, coal industry reform, improving energy efficiency, implementation of the National Emission Reduction Plan, public administration reform and capacity building.

Since February 2022, the RST has also assisted the Ministry in ensuring the stability of the energy system in the context of heavy damages inflicted on its critical infrastructure by the ongoing war in Ukraine. The team provides coordination, analytical and expert support to the Ministry in areas such as evaluation of damages, repair of critical infrastructure, formulation of energy sector related recovery plans and cooperation with international partners.

**2. Position and Reporting Lines**

Senior Expert, European Integration Policy will be a full-time consultant in the RST at the Ministry.

The Senior Expert (technical) will be responsible for:

- coordination and facilitation of European integration implementation process;
- providing consulting and expert services for the preparation and drafting of strategies, of policy papers, analytical materials, implementation plans and roadmaps;
- cooperation with relevant departments of the Ministry and other stakeholders;
- providing policy management support (policy development, implementation plans, risk management, etc.);
- providing support to capacity building in the Ministry.

The Senior Expert will be subordinated to and coordinated by the Senior Project Manager on Energy transition policy and RST Director.

Senior Expert, European Integration Policy will work in close cooperation with the relevant departments of the Ministry and the Deputy Minister of Energy of Ukraine.

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<sup>1</sup> Ukraine Recovery and Reform Architecture (URA) is a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical reform processes in Ukraine. URA is financed from the Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA) managed by the EBRD.

### **3. Duration and Proposed Timeframe**

This consultancy assignment is expected to start in August 2024 with an estimated overall duration until August 2025. The duration of the assignment will depend on the availability of funding, the needs of the URA programme and the performance of the selected consultant.

### **4. Main Duties and Responsibilities:**

- developing and providing assistance with the implementation of strategic documents aimed at Ukraine's European integration agenda in the energy sector (preparation of legal acts, management frameworks, action plans etc. as per the developed strategic documents);
- analysing the results of self-screening of the alignment of Ukrainian legislation with EU acquis and performing relevant strategic and operational planning of further actions based on the analysis;
- supporting the Ministry in the accession of Ukraine to the EU in the energy sector;
- monitoring and evaluating changes to laws and bylaws in the Ministry's priority areas, in line with EU legislation and other relevant international conventions and treaties;
- developing the sector's reform agenda, projects and work plans in alignment with EU trends;
- coordinating and facilitating the reform implementation process with stakeholders from the government, the NGOs and business associations, other projects of international technical assistance, as well as cooperation with relevant departments of Ministry;
- providing expert support and preparing analytical papers, reports, presentations, and other materials in relevant areas;
- providing support to capacity building in the Ministry;
- performing other tasks and responsibilities as assigned by the SPM and the RST Director.

### **5. Qualifications, Skills and Experience**

#### **5.1 Qualifications and Skills:**

- Master's degree in Energy, Engineering, Public Policy, Finance, Economics, Law, Ecology, International Relations, European Studies or European Union Law;
- strong teamwork and communication skills;
- strong analytical skills: ability to analyse, interpret complex legal and commercial data, energy policies and their implications;
- project management skills are an asset;
- fluency in Ukrainian and English;
- PC literacy.

#### **5.2 Professional Experience:**

- minimum 7 years of general professional experience;
- minimum 5 years of experience in one or more areas related to the energy sector (Ukraine-EU integration policy, public policy, sustainable recovery, climate and environmental policy, etc.).

#### **5.3 Other Competencies:**

- familiarity with the reform agenda in Ukraine and understanding of the policy formulation process is an asset;
- experience related to European integration is an asset;
- experience in regulatory and/or legal gap analysis is an asset;

- experience in cooperation with the government is an asset;
- experience in international companies, organizations or institutions is an asset;
- impeccable ethical standards.

## **6. Funding Source**

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, Latvia, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union.

Please note, that selection and contracting will be subject to the availability of funding.

## **7. Submissions**

Submissions must be prepared in English only and delivered electronically August 2, 2024 by 23:59 (Kyiv Time) to the following address: **[rst.mev@gmail.com](mailto:rst.mev@gmail.com)**

All submissions must include a completed Application Form, NDA Form, the candidate's Curriculum Vitae and contact details of three referees who, if contacted, can attest to the professional background of the candidate.

Only applications which have been submitted using the correct template and are fully completed will be considered.

**The Application Form and NDA Form can be found on the publication resource.**

**Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.**

## **8. Selection Procedure**

Following the evaluation of all applications received, selected candidates may be invited to a written test. Only shortlisted candidates will be invited to the interview.